

WALSINGHAM ACADEMY

FOUNDED IN 1947 BY THE SISTERS OF MERCY

INSTRUCTIONS FOR TRANSFER OF SECURITIES VIA DEPOSITORY TRUST COMPANY (DTC)

Thank you for your generous support of Walsingham Academy. To ensure a smooth transfer of the stock you are contributing, please take the following steps:

1. Let your broker know you would like to transfer shares as a charitable gift to Walsingham Academy. Identify the type and number of shares you would like to contribute. (Your broker may require instructions *in writing – with a signature guarantee*).
2. Provide your broker the exact transfer instructions below:

Wells Fargo Advisors DTC #0141
Account Name: Walsingham Academy
Reference Account No. 8742-4776
Attn: Beth Balogh (757) 258-1676
From: [Your name and account number]*

***IMPORTANT – Your broker must include your name when stock is transferred to Walsingham Academy via DTC. Without that information, we have no way to identify and acknowledge your gift.**

3. Please notify Walsingham Academy of your stock gift so that we can assure proper receipt of your contribution in our account at Wells Fargo Advisors. Contact information is as follows:

Lindsey Torres, Director of Advancement
Walsingham Academy
P.O. Box 8702
Williamsburg, VA 23187-8702

Tel. (757) 345-2105
ltorres@walsingham.org

4. Any additional questions your broker may have regarding delivery should be directed to Beth Balogh at Wells Fargo Advisors by phone at (757) 258-1676 or (800) 444-5060, or by email at Beth.Balogh@wellsfargoadvisors.com.

**THANK YOU AGAIN FOR YOUR GENEROUS CONTRIBUTION
TO WALSINGHAM ACADEMY!**